

Monadnock Regional School District
Policy Committee Meeting Minutes
Virtual Meeting via Zoom:
May 6, 2020

Members Present: Colleen Toomey, Kristen Noonan, Winston Wright and Scott Peters.

Also Present: L. Aivaliotis, Recording Secretary

1. **Public Comments**-There were no Public Comments.
2. **Approval of Minutes (4/8/20) MOTION:** S.Peters **MOVED** to accept the April 8, 2020 Policy Committee Meeting Minutes as presented. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**

K. Noonan explained the process of how the committee would like to review the policies. After talking to L.Witte and S. Peters it is not that easy to review the oldest first. S. Peters has entered the inventory of all the books, with policy codes and titles. He said there are many ways to filter this inventory. He applauded K. Noonan for choosing Book J to start with because it affects the students. The other committees have their assigned books. We could inventory Book I to see what is not done and send the rest to the Education Committee to review. When updating the policy we need to make sure we put the date on the inventory sheet. K. Noonan explained the policies under Book J which are required by law and last revised in 1999 are on the agenda to look at. The Education Committee will review Book I, CRC Book K and Fin/Fac. Book F and Book D. K. Noonan commented it was a great idea for S. Peters to delegate the policies to the committees. C. Toomey also felt it was a great idea.

3. **Policies Pending Returned by Board for Review/Revision: (0)**
4. **Policies Under Construction (with Committee) (0)**
5. **Policies Referred to Administration (8)**
 - a. **EBBC/JLCE - First Aid & Emergency Medical Care** (referred on 8.14.19 & 2.5.20)
 - b. **EBBC-R - Safety Drills** (referred on 8.14.19 & 2.5.20)
 - c. **EFCA - School Lunch Payment Policy:** K. Noonan explained this policy was sent to T. Walsh to look at. He had questions and did red line edits as well. There was a question about students participating in extracurricular events, junior and senior privileges as well as other privileges if they have a school lunch balance. It was suggested to send this policy to L. Spencer to see if it needs to be updated. The committee will forward Policy EFCA to L. Spencer.
 - d. **GCBD/TBD - Non CBA Staff Leaves of Absence** (referred on 10.22.19)

- e. **GCOC - Evaluation of Administrative Staff** (referred on 10.3.18)
- f. **GDB - Employment of Non-Certified Staff** (referred on 3.4.20)
- g. **TBD - Drug/Alcohol testing for Van Drivers (employees)** (referred on 3.5.19)

6. Policies Referred to Other Committees (4)

- a. **KA/IJO/KAA - Community Relations Goals & Objectives:** This policy will be sent to CRC for review.
- b. **IKFG - Career Readiness Pathways & Credentials:** This policy will be sent to the Education Committee for review.

7. New Policy Requests from Board or Administration (0)

- a. **AC-R- NONDISCRIMINATION: TITLE IX GRIEVANCES:** K. Noonan had received an email from L. Witte in regards to this policy. S. Peters commented the NHSBA policy does not have a last reviewed date which leads him to believe that it has not been looked at in a while. He will introduce K. Noonan to Will Phillips at the NHSBA. He can be her contact for questions on policies such as Policy AC and AC-R.

8. Selected Policies from Current Backlog (0)

- a. **BEDD- Rules of order:** This MRSD policy is regarding Robert's Rules of Order. This policy has not been looked at in 20 years. S. Peters does not like this policy. C. Toomey would agree regarding Robert's Rules. She said last year there were a lot of issues regarding Robert's Rules.
- b. **BEDDA- Board Meeting – Rules of Procedure & Order:** S. Peters would ask to table this until the next meeting so he will be able to tinker with the policy. K. Noonan commented she wants to make sure it is fair for everyone. S. Peters said we have said for 22 years that we do not follow Robert's Rules of Order. Use rules only as much as we need to. S. Peters wants to be fair but someone else in charge could use this against the group. K. Noonan will email Policy BEDDA to W. Wight and C. Toomey to review. S. Peters said the statement in the policy that says "postpone indefinitely" should be taken out. C. Toomey commented during the Board Meeting she wants to say something and the topic changes. Things go to the Policy Committee and they should not due to an RSA. S. Peters said balance levels of control. **W. Wright arrives.** The committee will revisit this policy at the next meeting.
- c. **BEDD-R- Sample Rules of Order:**
- d. **JBAA- Sexual Harassment- Students:** The committee will be discussing this policy at the next meeting as well as Policy GBAA. S. Peters commented this committee should complete as many student policies as possible before the handbook is printed.
- e. **JH- Student Absences, Absenteeism and Truancy:** The committee reviewed the NHSBA policy and the MRSD policy. The MRSD policy has additional reasons for an absence. S. Peters felt this may be a little more important than we

think. He would prefer sending it to the administration so that it is crisp and accurate when this issue comes to light. The committee would like to ask L. Witte for help. It was asked if the absence is excused does the student have to make the time up in order to have enough hours to pass the year. The committee is okay with sending it to the administration.

- f. **JI- Student Rights & Responsibilities: MOTION:** S. Peters **MOVED** to update Policy JI with the NHSBA Sample Policy and forward to the full Board as a first read. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
 - g. **JLC- Student Health Services & Requirements:** K. Noonan commented the NHSBA policy is more robust than the MRSD policy but she likes the 3 bullets in our policy. S. Peters suggested merging the two policies. **MOTION:** S. Peters **MOVED** to update Policy JLC with the NHSBA sample policy keeping the 3 bullets from the MRSD policy, insert them after the 3rd paragraph and forward to the full Board as a first read. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**
 - h. **JLCJ- Concussions and Head Injuries:** K. Noonan explained the MRSD policy was last updated in 2013. Our policy is somewhat similar to the NHSBA sample policy. There are selected items in the NHSBA sample that the committee would like to put in the MRSD policy. **MOTION:** S. Peters **MOVED** to update Policy JLCJ with selected language from the NHSBA sample policy and to forward to the full Board as a first read. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
 - i. **JLCK- Special Physical Health Needs of Students:** The committee reviewed the NHSBA sample policy and their policy and NHSBA had more content. **MOTION:** C. Toomey **MOVED** to update Policy JLCK with the NHSBA sample policy and to forward to the full Board as a first read. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**
 - j. **JLDBA- Behavior Management and Intervention:** The committee reviewed the MRSD policy and the NHSBA sample policy. The MRSD policy has added wording regarding corporal punishment as well as suspension and long term suspension. There are individual policies for both of those topics with the MRSD. The MRSD policy is also old and S. Peters suggested going with the NHSBA sample policy. **MOTION:** K. Noonan **MOVED** to update Policy JLDBA with the NHSBA sample policy and forward to the full Board as a first read. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
 - k. **JLA- Student Insurance Program:** K. Noonan explained the NHSBA and our policy are exact. S. Peters said the Board had asked J. Morin about this insurance but could not recall. The committee would agree to ask J. Morin about this insurance and bring the information to the next meeting.
9. **Other Business:** K. Noonan will email J. Morin and T. Cote regarding the gate receipts.
10. **Assignments and Agenda Items:** Book J. The committee will make sure all policies required by law are up to date and policies not required by law are up to

date.

S. Peters suggested a one page document on how we want to work on these policies. Not the content but the process and give a copy to the other committees as they take on their policies.

11. Public Comments: There were no public comments.

12. Motion to Adjourn: MOTION: W. Wright **MOVED** to adjourn the meeting at 8:22 PM. **SECOND:** S. Peters. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Recording Secretary